

Job Vacancy Announcement

for

Publication on the Early Childhood Project Job Board



Job Information

Job Title: Assistant Preschool Teacher

Program Name: ASUM Child Care Preschool

Location of Job: Missoula, University of Montana

Hours/week: 40

Wage/Salary: 16.84

Job Description:

The Assistant Teacher will assist the lead teacher in the direct care and supervision of children enrolled in ASUM Child Care. Responsibilities include implementing all program practices, procedures and policies. They will also assist with the supervision of student staff and in developing rapport with parents. They will assist the teacher with the basic implementation of the curriculum and use of positive behavior guidance techniques with the children, complete administrative duties of the CACFP (Child and Adult Care Food Program), assist the teacher in the daily center operations and perform general oversight duties as directed. Assistant teacher will be required to work as a team to accomplish program goals.

Job Requirements

Education:

Two years experience in a licensed or registered child care facility
Current first aid and CPR certification by first day of employment
CDA (Child Development Associate) credential or higher by 2020 per accreditation standards
Subject to a minimum of 24 hours of Early Childhood training annually
The assistant teacher will need to demonstrate ability to work as a team, verbally communicate with both adults and children, use good judgment and remain calm in different in difficult situations, and learn and apply licensing, CACFP, health and accreditation standards. The assistant teacher must have a genuine concern for maintaining a quality program; understand acceptable early childhood practices and the stages of child development and implement acceptable positive behavior guidance techniques. Assistant teachers need to be able to follow instructions and demonstrate accurate record keeping, time management and multi-tasking skills. They also need to be willing to accept constructive criticism and make adjustment as needed.

Experience:

see above

Other Requirements:

Application Requirements

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Please apply at https://university-montana-hr.silkroad.com/epostings/index.cfm?fuseaction=app.jobinfo&jobid=3447&company_id=16254&version=1&source=ONLINE&jobOwner=992275&aid=1

Application Deadline: Open until filled

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The Job Board is provided for informational purposes only. The Early Childhood Project does not endorse any particular ECE organization or guarantee job placement.

*Please send completed form to ecp@montana.edu