Job Vacancy Announcement

for

Publication on the Early Childhood Project Job Board

montana
early childhood project

Job Information

Job Title: Technical Assistance Specialist

Program Name: SPARK Learning Lab, MT

Location of Job: All regions

Hours/week: 40 hrs/week

Wage/Salary: Up to $55,000

Job Description:

> The Technical Assistance Specialist is responsible for providing key aspects of a tiered technical assistance approach by supporting providers through a cohort-based and/or individual services. The Technical Assistance Specialist provides support, both in-person and virtually, to programs who are seeking to improve quality and make progress towards their goals. They will coordinate closely with other staff, monitor reports and trends coming from various data systems to ensure that support is well-targeted and effective. The Technical Assistance Specialist will provide quality support services to all program types, to include tribal communities, as required by the State.

Job Requirements

Education:

> Bachelors degree in Early Childhood Education (ECE), Child Development or related field preferred.

Experience:

> 5 years of early care and education experience, and/or 2+ years of technical assistance experience. Experience in Montana strongly preferred.
>
> Experience delivering professional development and coaching support (in-house within a childcare/early education program) or to other programs.
>
> Level 4 or higher in the Montana Career Path, PDS II, and completion of all required state training and certifications.
>
> Experience teaching, mentoring, coaching in an ECE classroom/program setting.
>
> Experience working with a variety of ECE program types preferred, including, both family and group childcare.

Other Requirements: _____

Application Requirements

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> MT residency required

Application Deadline: January 31st, 2025

Contact Name: Aisling Toby

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The Job Board is provided for informational purposes only. The Early Childhood Project does not endorse any particular ECE organization or guarantee job placement.

*Please send completed form to ecp@montana.edu