

# Early Childhood Project Data Request Form



Date of Request: \_\_\_\_\_

Date Information Needed By: \_\_\_\_\_

Organization or Individual Requesting Data: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Requesting Organization Type:** (check all that apply)

Public/Non-profit

Private

Government Agency

State Organization

National Organization

Other (please describe): \_\_\_\_\_

**Provide a detailed description of the data/information you are requesting:**

**Time Period of Data Requested:**

Current point in time

Date range: From: \_\_\_\_\_ To: \_\_\_\_\_

Other: (please describe) \_\_\_\_\_

**Geographic Area Requested:** (You may select multiple, eg. check Montana Statewide and All Counties if you need a statewide total and a breakdown by county.)

Montana Statewide

By County:

All Counties

Specific Counties: (please list) \_\_\_\_\_

By City:

All Cities

Specific Cities: (please list) \_\_\_\_\_

By CCR&R Region:

All Regions

Specific Regions: (please list) \_\_\_\_\_

Other: (please describe) \_\_\_\_\_

**This data will be used in a published report:**                      Yes                      No

**Describe the purpose for this request:** (i.e. why are you requesting this information, what it will be used for, etc.)

I understand that if this request is approved, I will only have permission to use this information in the manner I have described. I understand that if the information is used for any other purposes, ECP reserves the rights to deny further requests. If requested data is used in a published document, ECP will be credited in the document. I understand that data requests may take up to 4 weeks to complete, or longer depending on the extent of the request.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For Office Use Only:

Approved                      Date Request Completed: \_\_\_\_\_

Denied                      Reason (if denied): \_\_\_\_\_