

Job Vacancy Announcement
for
Publication on the Early Childhood Project Job Board



Job Information

Job Title: Lead Teacher

Program Name: HRDC Head Start

Location of Job: Bozeman

Hours/week: 32+

Wage/Salary: \$23.00

Job Description:

Instructs children in activities designed to promote social, physical, and intellectual growth needed for primary school, preschool, day care center, or other child development facility. Plans and implements individual and group activities to stimulate growth in language, cognitive, social/emotional, and motor skills following appropriate framework and curriculum guidelines.
Instructs children in practices of personal cleanliness and self care including caring for own clothing and picking up and putting away toys and books.
Alternates periods of strenuous activity with periods of rest or light activity to avoid over stimulation and to ensure recommended activity levels to help prevent childhood obesity.
Ensures that activities are culturally sensitive.
Interacts and communicates with families, children, staff and other professionals to assess each enrolled child and work with families to develop appropriate educational goals.
Works with other members of HRDC and school staff in sharing concerns and implementing plans to implement educational development plans.
Works with support staff to supply families with resource information and personal contact when appropriate or advised.
Maintains records on each child, including assessment results, goals for each child, results of individualized activities, staffing notes, individual in kind, and home visit and conference records.
Plans, documents, and implements home visits and conferences as required.

Job Requirements

Education:

B.A. in Early Childhood Education/ Development or related field with 24 credits in Early Childhood Education or leading to qualification for MT Pre K-3 teaching endorsement required.

Experience:

Preferred:
One year teaching experience in a preschool program

Other Requirements: _____

Application Requirements

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<https://hrdc.bamboohr.com/careers>

Application Deadline: Open until filled

Contact Name: Sandy Stavig

Contact Phone: 406-585-4871

Contact Email: sstavig@thehrdc.org

The Job Board is provided for informational purposes only. The Early Childhood Project does not endorse any particular ECE organization or guarantee job placement.

***Please send completed form to ecp@montana.edu**