



How Do I remain current on the Practitioner Registry?

You've applied to the Registry and have been assigned a level on the Career Path:

- You will remain current on the Registry one year from the date that you submitted and will have to renew annually
- ECP will email you renewal reminder information two months prior, one month prior, and the day of your Registry Certificate expiration.
 - You have three options when it comes time to renew:

Renew Early

Renew on time

Renew late

You have the option to renew 60 days prior to your expiration date. This is an option for someone who has completed their 16 annual training hours and would like to renew early

You will have until the day of your registry expiration date to renew on time.

If your registry account lapses, you will still be able to re-apply when ready.

Tip: Training hours completed over a year prior to submitting your application will not be counted for renewal.

If you renew early, your future renewal date will change to the month you renew in.

You will need to complete the 16 annual training hours by this date in order to renew

This will change your future renewal dates (based on the dates you apply). You will lose any "Renewal Diamonds" on your certificate.

Ex:

Applied 03/31/2018

Expiration date: 03/31/2019

Submit renewal: 01/31/2019

New Expiration date:

01/31/2020

Ex:

Applied 03/31/2018

Expiration date: 03/31/2019

Submit Renewal: 03/31/2019

New Expiration Date:

03/31/2020

Ex:

Applied 03/31/2018

Expiration date: 03/31/2019

Submit Renewal: 05/31/2019

New Expiration Date:

05/31/2020